

CITY OF KELOWNA

MEMORANDUM

DATE: November 2, 2006

File: 0550-05

TO: City Manager

FROM: Airport General Manager

SUBJECT: COMMON USE TERMINAL EQUIPMENT

RECOMMENDATION

THAT Council approve the addition of Common Use Terminal Equipment (CUTE) fees to the Airport Fees and Charges Bylaw effective January 1, 2007;

23. COMMON USE TERMINAL EQUIPMENT (CUTE)

For use of the airport owned Common Use Terminal Equipment:

23.1 Check-in Counter - \$1.00 per passenger aircraft seat (includes use of Departure Room Podium Equipment).

23.2 Departure Room Podiums - \$0.50 per passenger aircraft seat.

AND THAT Staff be instructed to amend Airport Fees Bylaw No. 7982 in accordance with this recommendation.

BACKGROUND AND COMMENTS

Common Use Terminal Equipment increases airport efficiency and reduces infrastructure costs. It allows multiple air carriers to use the same counters at different times while still being able to access accurate passenger and flight data for check-in functions.

A pilot project has been underway at the airport in partnership with the Vancouver Airport Authority since September 1st. Having the CUTE system in place permanently will help keep the cost down for infrequent and seasonal operators. Central Mountain Air, Skyservice and Harmony Airways will be utilizing the equipment to process their flights and have agreed to the proposed fee schedule.

Air Canada, Horizon and WestJet will continue to be permitted to retain their proprietary systems and will only need to use CUTE during peak periods or system failures.

The Airline Consultative Committee was notified of this proposal at a meeting on July 19, 2006.

The Airport Advisory Committee considered this matter at their meeting on October 17, 2006 and recommended that Council approve the proposal.



R. Sellick
RS/lab